

# LAW LIBRARY DIRECTORY 2009-2010

www.llsdc.org

Compiled by LLSDC's InterLibrary Loan-Special Interest Section



# **Zuckerman Spaeder LLP**

Category: Law Library Sub: Private Law Library

Address: 1800 M Street, NW Suite 1000

Washington, DC 20036-5802

Contact: Kimberley Wilson

Phone:

URL: <a href="http://www.zuckerman.com/">http://www.zuckerman.com/</a></a>
<a href="mailto:bma

Description: ILL Hours of Operation: M-F 9:00 a. m. - 5:30 p.m Visitor

Policy: Special arrangement ILL Policy: Loan Permitted

ILL Pickup Location: South Tower Mail Room

ILL Contact: Kimberley Jane Wilson

(202) 822-1315

kwilson@zuckerman.com



# LLSDC Law Library Directory 2009-2010

# Administrative Office of the US Courts Library

Category: Law Library Sub: Federal

Address: One Columbus Circle, NE Rm 4-400

Washington, DC 20544 USA

Contact: Elizabeth Stroup Endicott

Phone: (202) 502-1237

Email: <u>elizabeth\_endicott@ao.uscourts.gov</u>

Description: The Administrative Office of the US Courts Library is

accessible by appointment only.

ILL requests may be made by telephone, fax or email

attachment.

# Air Line Pilots Association, International

Category: Law Library Sub: Private Law Library

Address: 1625 Massachusetts Avenue, NW 8th Floor Washington,

DC 20036

Contact: Louise Fawbush Phone: (202) 797-4082

Email: <a href="mailto:louise.fawbush@alpa.org">louise.fawbush@alpa.org</a>
Description: Hours: M-F 9:30-4:30; ILL

phone 202-797-4082;

pick-up Guards Desk in lobby

# **Alexandria Law Library**

Category: Law Library Sub: Private Law Library

Address: 520 King St Ste LL34

Alexandria, VA 22314 USA

Contact: Christine Hall

URL: http://alexandriava.gov/LawLibrary

Email: alexlaw@erols.com

Description: Suite LL34 500 King St Alexandria, VA 22314 Hours: M-F

9:00 am - 5:00 pm Public Non-circulating No ILL FAX: (703)

838-5055 Phone: (703) 838-5077

# American Bar Association Library

Category: Law Library Sub: Private Law Library

Address: 740 15th Street NW

Washington, DC 20005

Contact: Jill Sandor Phone: (202) 662-1011

Email: sandorj@staff.abanet.org

Description: Hours of Operation: M-F 9:30- 5:30 p.m.

Visitors welcome, phone ahead if possible.

ILL Policy: Submit ALA form by fax, email, or messenger delivery. Pickup on 9th Floor Reception. ILL Contact: Jill

Sandor

#### **American Society of International Law**

Category: Law Library

Address: 2223 Massachusetts Avenue, NW

Washington, DC 20008

Contact: Kelly Vinopal Phone: (202) 939-6005 Email: kvinopal@asil.org

Description: A specialized 20,000 volume collection that is open to the

public, the Society's library is unique in Washington. Onsite access to several databases on international law

topics.

Borrowing privileges and international law publications are among the benefits available to members. ASIL is a nonprofit, nonpartisan, educational membership

organization founded in 1906 and chartered by Congress in

1950.

#### Winston & Strawn LLP

Category: Law Library Sub: Private Law Library

Address: 1700 K Street N.W.

Washington, DC 20006

Contact: Scott Baron
Phone: (202) 282-5844
Email: dclib11@winston.com
Description: Hours: 9:00 A.M.-5:30 P.M.

ILL Policy: Will lend current loose-leaf volumes. Library

closed to the public.

ILL form(paper), with messenger pickup and return.
ILL form(electronic or fax) - no hard copy required. \*ILL

voicemail checked at 10AM, 12:30PM & 3PM

\*Pickup location: Loading dock area -- alley entrance

Staff: Deborah Miller, Katherine Murphy,

Maria Mascolo, Scott Baron

# **World Bank Law Resource Center**

Category: Law Library Sub: Private Law Library

Address: 1818 H. St NW MSN MC 6-340

Washington, DC 20433

Contact: Laura Lalime-Mowry Phone: (202) 458-1530

URL: <a href="www.worldbank.org/lawlibrary">www.worldbank.org/lawlibrary</a> <a href="mailto:legalhelpdesk@worldbank.org">legalhelpdesk@worldbank.org</a>

Description: The scope of research assistance for external inquiries is

limited to assisting users with locating information as it

pertains to the World Bank and its operations.

Not open to visitors or students.

Inter-library loans of non-US legal periodicals to local

libraries only.

Hours: 9 a.m. to 5:30 p.m., Monday-Friday

#### Willkie Farr & Gallagher LLP

Category: Law Library Sub: Private Law Library

Address: 1875 K Street, NW 2nd Floor

Washington, DC 20006

Contact: Elena Stamoulis Phone: (202) 303-1350

URL: <a href="http://www.willkie.com/">http://www.willkie.com/</a>
Email: <a href="mailto:estamoulis@willkie.com">estamoulis@willkie.com</a>
Description: Hours of Operation: 9am-6pm

ILL Policy: Loan Permitted

ILL Pickup Location: Ground Floor Mailroom 1875 K Street NW Washington, DC 20006

ILL Contact: Elizabeth Ann Blake

eblake@willkie.com

Library Staff:

Elena Stamoulis - Librarian

Elizabeth Ann Blake - Reference Librarian Cory Struble - Part-Time Library Assistant

# WilmerHale LLP

Category: Law Library Sub: Private Law Library

Address: 1875 Pennsylvania Ave NW

Washington, DC 20006

Contact: Emily Phillips Phone: (202) 663-6015

URL: <a href="http://www.wilmerhale.com/">http://www.wilmerhale.com/</a>
Email: <a href="mailto:gary.cleland@wilmerhale.com/">gary.cleland@wilmerhale.com/</a>
Description: Hours: 9:00- 5:30 Monday - Friday.

Will loan most materials with prior arrangement. Legislative

history material is not available for loan.

All ILL subject to recall.

ILL Pick up is on the first floor of messenger service area at 1875 Pennsylvania Ave NW. Contact - Gary Cleland at 202-663-6015, messages are checked at 11am, 2pm and

4pm.

# **Arent Fox LLP**

Category: Law Library Sub: Private Law Library

Address: 1050 Connecticut Avenue, NW

Washington, DC 20036

Contact: Pamela Lipscomb

Phone: 857-6269

URL: http:///www.arentfox.com

Email: <u>lipscomb.pamela@arentfox.com</u>
Description: Hours of Operation: M-F 8:30-6pm

Visitor Policy: Upon request

ILL Policy: Messages are checked at 11am, 2pm, and 4pm.

The ILL form can be emailed, faxed or sent with the

courier. We lend to law firms in the LLSDC Directory. Firms not in the directory must have a full-time librarian on staff in

order to borrow.

ILL Pickup Location: 4th Floor Mailroom ILL Contact:

Rachel Lewis. 202-857-6297

Library Staff: Robert Dickey, *Director of Library Services*Pamela Lipscomb, *Manager of Reference Services* Rachel

Lewis, Reference Librarian Val Holley, Legislative

Librarian

# Arnold & Porter LLP

Category: Law Library Sub: Private Law Library

Address: 555 Twelfth Street, NW

Washington, DC 20004-1206

Phone: ILL 942-5370: Reference staff 942-5427

Description: Hours: 8:00 to 5:30

Visitors: Special Arrangements;

ILL Line checked daily at 9, noon and 3. ILL Policy: Loan permitted with special

arrangement;

ILL pickup at 11th Street concourse entrance. Staff: Jean Altschuler, Tashia Gregory-Alford, Donna Doering, Michael Gentile, Avis Henzsley, Ashley Johnson, Anthony Nigrelli, Ron Seele,

James Shelar

#### **Baker & Hostetler LLP**

Category: Law Library Sub: Private Law Library

Address: Washington Square, Suite 1100

1050 Connecticut Ave.

Washington, DC 20036

Contact: Esther E. Koblenz Phone: (202) 861-1578

Email: ekoblenz@bakerlaw.com

Description: Address: 1050 Connecticut Avenue NW Suite 1100

Washington DC 20036 Contact: Esther Koblenz

Phone: (202) 861-1578 Fax: (202) 861-1783

URL: <a href="http://www.bakerlaw.com">http://www.bakerlaw.com</a> Email: ekoblenz@bakerlaw.com; dclibrary@bakerlaw.com (ILL only)

Description: Hours M-F 9:00 am - 5:00 pm;

Visitors by special arrangement; ILLpolicy - loan permitted; ILL phone (202) 861-1583; ILL pickup -- 11th floor mailroom

# Baker & McKenzie LLP

Category: Law Library Sub: Private Law Library

Address: 815 Connecticut Avenue, NW Suite 900 Washington, DC

20006

Contact: Nour Dich Phone: (202) 452-7052

Email: nour.e.dich@bakernet.com
Description: Hours: M-F 9:00 am - 5:00 pm

Visitors: Special Arrangement ILL Policy: Loan Permitted ILL Pickup: 9th Floor

Staff: Leslee I. Budlong, Nour E. Dich, Matthew Guderian

FAX: (202) 416-6918 Phone: (202) 452-7070 Director

(202) 452-7052 ILL

# Wilkinson Barker Knauer LLP

Category: Law Library Sub: Private Law Library

Address: 2300 N Street, NW Suite 700

Washington, DC 20037

Contact: Louis C. Abramovitz Phone: (202) 383-3420

Email: labramovitz@wbklaw.com

Description: Hours of Operation: 7:00am-4:30pm, Mon-Fri. Visitors: By

special arrangement.

ILL Policy: Closed to public. Only to firms with full-time librarians on staff. All loans subject to recall. No ALA form

required.

ILL Pickup Location: 2300 N Street, NW, 7th floor ILL

Contact: Louis Abramovitz, (202) 383-3420

# Williams & Connolly, LLP

Category: Law Library Sub: Private Law Library

Address: 725 12th Street, NW

Washington, DC 20005

Contact: Shannon O'Connell Phone: (202) 434-5303

Email:

Description: Hours of Operation: 9:00 a.m. to 5:30 p.m.

Visitor Policy: special arrangement Staff: Ellen Feldman (Director), Shannah Andrews, Andrea Bender.

Charles Clairdy, Olivia Evans, Patti Hennessy, Alicia

Julian, Caitlin Lietzan, Kim Mercer, Tony Minerva, Shannon O'Connell,

Natalie Yeager

ILL Policy: loan permitted

ILL Pickup Location: Mailroom, Level P-1

ILL Contact: Shannon O'Connell, 202-434-5303 Other

Notes: No ALA form required.

# Whiteford Taylor Preston, LLP

Category: Law Library Sub: Private Law Library

Address: 7 Saint Paul Street Suite 1900

Baltimore, MD 21202

Contact: Glen Jordan Spangler

Phone: (443) 263-8207

URL: <a href="http://www.wtplaw.com/">http://www.wtplaw.com/</a> gspangler@wtplaw.com/

Description: 7 Saint Paul Street Baltimore, MD 21202

Hours: M-F 8:30 a.m. - 5:30 p.m. Visitors: Special arrangement. ILL Policy: Loan permitted. ILL Pickup: 15th Floor mailroom

Staff: Anne Garrett, Glen Spangler, Nathan White Fax:

(410) 234-2329

Phone: (443) 263-8207 or (443) 263-8253

# WILEY REIN LLP

Category: Law Library Sub: Private Law Library

Address: 1776 K Street, NW

Washington, DC 20006

Contact: Carolyn P. Ahearn

Phone: 719-3103

Email: cahearn@wileyrein.com

Description: Hours: 8:30 - 5:30 Monday - Friday.

Open to visitors by appointment only.

Will loan most materials with prior arrangement. ILL Pick up

at 1750 K St. Lower Level.

ILL Contact - Judy Little 202-719-7204. Staff: Carolyn P. Ahearn, Kent Boese;

Stephan Shriver; Judy Little; Elizabeth Augustine; Ben

Lourie; Mike Greene; Sarah Stockdale.

www.wileyrein.com

# **Ballard Spahr LLP**

Category: Law Library Sub: Private Law Library

Address: 601 13th Street NW 10th Floor

Washington, DC 20005

Contact:

Phone: (202) 661-2247

Email:

Description: Loan permitted. 9:00 am-5:00 pm.

PICK-UP: 10th Floor NORTH delivery entrance.

# Beveridge & Diamond, P.C.

Category: Law Library Sub: Private Law Library

Address: 1350 I Street, NW Suite 700

Washington, DC 20005-3311

Contact: Hugh Jaramillo

Phone: 789-6173

Email: <u>hjaramillo@bdlaw.com</u>

Description: Hours of Operation: 9:00 A.M. - 5:30 P.M. Visitation by

appointment only.

ILL Policy: Will lend current loose leaf volumes, ILL form (electronic or fax)- no hard copy required.

Pickup location: office services, 6th floor.

ILL Contact: Hugh Jaramillo.

Library Staff: Scott Larson, Library Manager,

Laura Grimm Research Librarian.

# Bingham McCutchen

Category: Law Library Sub: Private Law Library

Address: 2020 K St NW

Washington, DC 20006 United States

Contact: Erica Hemsley Phone: (202) 373-6700

Email: <a href="mailto:erica.hemsley@bingham.com">erica.hemsley@bingham.com</a>
Hours of Operation: 9am-5pm

ILL Policy: Loan Permitted

ILL Pickup Location: 2020 K St NW, 10th Floor Mailroom

ILL Contact: Erica Hemsley

Library Staff:

Adam Peskowitz - Library Manager, Melissa Jordan - Reference Librarian, Dawn Bohls - Reference Librarian,

Alison McNamara - Electronic Services Librarian, Jennifer Miller - Technical Services Librarian.

Erica Hemsley - Library Assistant

# Bracewell & Giuliani LLP

Category: Law Library Sub: Private Law Library

Address: 2000 K Street, NW Suite 500

Washington, DC 20006

Contact: Ruth Mendelson Phone: (202) 828-5876

Email: ruth.mendelson@bgllp.com

Description: Hours 9:00-5:30;

Visitors restricted; ILL permitted;

ILL pickup at 5th Floor Reception Desk;

ILL phone (202) 828-5876

#### Washington & Lee University Law School Library

Category: Law Library Sub: Academic

Address: Lewis Hall.

East Denny Circle Law Library Office

Lexington, VA 24450

Contact: Sarah K. Wiant Phone: (540) 458-8540 Email: wiants@wlu.edu

Description: Lewis Hall, East Denny Circle, Lexington, VA 24450.

The law library is open 24 hours a day and open to the public with certain hours limited to use with access by

university swipe card.

ILL policy: loan permitted with photocopying available,

pickup at circulation desk, phone 540-458-8552.

# Washington College of Law Library - American University

Category: Law Library Sub: Academic

Address: 4801 Mass. Ave., N.W.

AU-Washington College of Law Washington, DC 20016 US

Contact: Toni Glover Phone: (202) 274-4375

Email: <u>tglover@wcl.american.edu</u>
Description: Hours: M-F 8am-Midnight;

Sat. & Sun. 9am-Midnight.

Check website for updated hours during school breaks.

Visitor Policy: Open

ILL Policy: Loan permitted after completing registration

form

ILL Pickup Location: Circulation Desk

ILL Contact: ill@wcl.american.edu or 202-274-4327

Staff: Billie Jo Kaufman, Adeen Postar,

Marilyn Estes, John Heywood,

Susan Lewis-Somers, Sima Mirkin, Michael Petit,

Bill Ryan, John Smith, Ripple Weistling

Fax: 202-274-4365 Phone: 202-274-4300

# University of the District of Columbia, Charles N. and Hilda H.M. Mason Law Library

Category: Law Library Sub: Academic

Address: 4200 Connecticut Ave. NW,

Bldg. 39, B Level Washington, DC 20008

Contact: Gail Mathapo Phone: (202) 274-7357

URL: <a href="www.law.udc.edu/?page=LibraryGuide">www.law.udc.edu/?page=LibraryGuide</a>

Email: <a href="mailto:gmathapo@udc.edu">gmathapo@udc.edu</a>
Description: The library's hours are:

Monday - Friday, 8:00 a.m. - 11:30 p.m., Saturday, 10:00

a.m. - 10:00 p.m.,

Sunday, 12 p.m. - 11:30 p.m.

Will accept ILL requests via OCLC, phone or email.

We will loan to all libraries.

Will generally not loan volume sets, reference and

reserve materials.

# Van Ness Feldman, P.C.

Category: Law Library Sub: Private Law Library

Address: 1050 Thomas Jefferson Street, NW 6th Floor Washington.

DC 20007-3877

 Contact:
 Susan Pries

 Phone:
 (202) 298-1901

 URL:
 www.vnf.com

 Email:
 smp@vnf.com

Description: Hours: M-F 9:00 a.m. - 5:00 p.m.;

Visitors: Restricted; ILL Policy: Loan Permitted; ILL Pickup: 6th Floor Library; ILL Contact: Susan Pries; Staff: Susan Pries, George Kirlin.

#### **Bryan Cave**

Category: Law Library Sub: Private Law Library

Address: 1155 F Street, NW Suite 500

Washington, DC 20004

Contact: Sarah Nagel Phone: 508-6115

URL: <a href="www.bryancave.com">www.bryancave.com</a>
Email: <a href="mailto:scnagel@bryancave.com">scnagel@bryancave.com</a>

Description: Hours: 9 a.m. - 6:30 p.m., Monday through Friday

# **Bureau of National Affairs Library**

Category: Law Library Sub: Private Law Library

Address: 1801 South Bell Street Library, Rm 3200 Arlington, VA

22202 USA

Contact: Clare Bailey
Phone: (703) 341-3306
Email: cbailey@bna.com

Description: 1801 South Bell Street Arlington, VA 22202

Open Hours for visitors: 9:00 am - 5:00 pm (by

appointment)

Visitors permitted to use the BNA Library by appointment only which should be made by their organization's librarian.

Visitors may use non-BNA material only.

Main number 703-341-3303 Fax 703-341-1636

Interlibrary Loans 703-341-3317 Phone or email request with ILL form follow up - paper or electronic; photocopying available .25 cents per page Contact: Robert Te Tan Pickup: 1801 South Bell Street, Arlington, Va 22202

Mailroom (Concourse level)

Library Staff:

Marilyn Bromley; Librarian Catherine Kitchell, Reference

Lan Choi, Reference

Laura Gordon Murnan, Intranet Webmaster Clare Bailey, Technical Services Librarian

Le Chi Gallagher, Cataloger

Robert Te Tan, Acquisitions Tech. and ILL

# Cadwalader, Wickersham & Taft

Category: Law Library Sub: Private Law Library

Address: 700 Sixth Street, NW Suite 300

Washington, DC 20001

 Contact:
 Jane Platt-Brown

 Phone:
 (202) 862-2217

 URL:
 www.cadwalader.com

 Email:
 iane.platt-brown@cwt.com

Description: Hours of operation: M-F 9:00-6:00 PM

Visitors: Special arrangement ILL Policy: Loan permitted; ILL Pickup: 11th floor mailroom; ILL Contact: 202 862-2289:

Staff: Jane Platt-Brown; Jacqueline Henderson; Laura

Bradley;

Fax: 202-862-2400; Phone: 202-862-2217

#### Calif Dept of Justice Office of the Attorney General

Category: Law Library Sub: Federal

Address: 455 Golden Gate Av Suite 11000

SAN FRANCISCO, CA 94102

Contact: Mark Mackler Phone: (415) 703-5786

Email: mark.mackler@doj.ca.gov

Description: DC librarians are welcome to contact us for California-

related materials 7 am-5 pm PST.

#### **U.S. Sentencing Commission**

Category: Law Library Sub: Federal

Address: One Columbus Circle, NE

Suite 2-500, South Lobby Washington, DC 20002

Contact: Jennifer Preston
Phone: (202) 502-4507
Email: jpreston@ussc.gov
Description: Hours: M-F 9:00-5:00

Visitor Policy: Must be arranged in advance

ILL Policy: Loans Permitted

ILL Pickup Location: Suite 2-500 - Reception Desk ILL

Contact: Jennifer Preston

ipreston@ussc.gov 202-502-4507

Staff: Linda Baltrusch, Jennifer Preston

#### **U.S. Tax Court**

Category: Law Library Sub: Federal

Address: 400 Second Street, NW G-58

Washington, DC 20217

Contact: Tania Andreeff Phone: (202) 521-4587

Email: tandreeff@ustaxcourt.gov

Description: Description: Hours of Operation: 8:00 to 4:30. Library

phone number 202-521-4585. Not open to the public.

ILL Policy: Loans permitted.

Contact Deborah Latta, 202-521-4588.

# **U.S. International Trade Commission**

Category: Law Library Sub: Federal

Address: 500 E Street, SW

Washington, DC 20436

Contact: Maureen Bryant Phone: (202) 205-3287

Email: maureen.bryant@usitc.gov

Description: M-F: Hours - 9 to 5

Open to the Public - please call first. 202-205-3287. Visitors have to be escorted up from the Guard's Desk.

ILL Policy - Loan permitted with some restrictions 202-

205-3287.

ILL Pick-up location - Mailroom 119 - First Floor Staff:

Maureen Bryant, Steve Kover

# **U.S. Securities & Exchange Commission**

Category: Law Library Sub: Federal

Address: 100 F Street, N.E. Room 1500, Mail Stop 1520

WASHINGTON, DC 20549 USA

Contact: Bettina Thorpe-Tucker

Phone: (202) 551-5450
URL: <u>www.sec.gov</u>
Email: thorpeb@sec.gov

Description: Address: 100 F Street, NE, Ground Floor - Room 1500,

Washington, DC 20549

Contact: Library Phone: (202) 551-5450 FAX: 202-772-9326 Email: <u>library@sec.gov</u> URL: www.sec.gov

Hours of Operation: 9 a.m. - 5:30 p.m. M-F;

ILL Policy: Loans permitted;

Will accept ILL requests via phone, Fax or email; ILL

Pickup Location: Mailroom H St. ramp; Visitor Policy: By appointment only.

#### Caplin & Drysdale

Category: Law Library Sub: Private Law Library

Address: 1 Thomas Circle NW Suite 1100

Washington, DC 20005 USA

Contact: Mary Lou Ranck Phone: (202) 862-7835

URL: <a href="www.caplindrysdale.com">www.caplindrysdale.com</a>
Email: <a href="mailto:library@capdale.com">library@capdale.com</a>

Description: Hours of operation: M-F 9:00-5:30 PM

Visitors: Special arrangement

ILL Policy: Loan permitted--will only loan to firms with a

full-time librarian ILL Pickup: 10th floor ILL Contact: Mary Lou Ranck, Carl Kessler

Staff: Nalini Rajguru, Mary Lou Ranck, Carl Kessler,

Deborah Bennings, Beverly Warren Fax: 202-429-3301 Phone: 202-862-7835

# Catholic University, Judge Kathryn J. DuFour Law Library

Category: Law Library Sub: Academic

Address: 3600 John McCormack Road, NE Room 224C

Washington, DC 20064

 Contact:
 Dawn Sobol

 Phone:
 (202) 319-5156

 Email:
 sobol@law.edu

Description: ILL requests by phone or fax Mon-Fri from 9-4:30.

ILL Policies: Limit of 3 items per library per day. Borrowing library must fax or send a courier with an ALA form. Materials must be picked up and returned by courier. Will loan: bound volumes of periodicals, single volume treatises and 2-3 volume sets. Will generally not loan: issues of unbound periodicals, reporters, digests, loose-leaf volumes, microform materials, state materials.

reference or reserve materials.

Will generally not photocopy or fax articles.

Loan period for treatises and bound journals: 7 days.

Charges: No charge for ILL.

For additional information, contact: Glynnis LaGarde or

Dawn Sobol at 202-319-4458,

#### Chadbourne & Parke LLP

Category: Law Library Sub: Private Law Library

Address: 1200 New Hampshire Avenue, NW Suite 300

Washington, DC 20036

Contact: Amy Ratchford

Phone: 974-5707

Email: <u>dclibrary@chadbourne.com</u>
Description: Hours: 8:30 A.M.-3:30 P.M.

ILL Policy: Will lend current loose-leaf volumes. Library

closed to the public.

ILL form with messenger or electronic. Pickup location: 3rd floor, Office Services

# Cleary Gottlieb Steen & Hamilton, LLP

Category: Law Library Sub: Private Law Library

Address: 2000 Pennsylvania Avenue, NW Suite 9000

Washington, DC 20006-1801

Contact: Kathleen Stewart

Phone: 974-1800

Email: kstewart@cgsh.com

Description: Hours of Operation: 9:00 a.m. - 5:00 p.m. (Message

checked at 11:00, 2:00 and 4:00) Visitors: Special

Arrangement

ILL Policy: Loan Only to Firms With Full-Time Librarian

ILL Pickup: 3rd Floor East

Staff: Susan Burrows, Brent Burton, Jennifer LaForce,

Ann O'Dea, Kathleen Stewart,

Melissa Swift

# **U.S. Environmental Protection Agency**

Category: Law Library Sub: Federal

Address: 1200 Pennsylvania Avenue, NW 2311A Washington, DC

20460

Contact: Mary Grady Phone: (202) 564-3972 Email: grady.mary@epa.gov

Description: Hours of Operation: 10 am - 5 pm

Visitor Policy: Open to the public, appointments preferred.

ILL policy: Loans permitted.

ILL pickup location: Ariel Rios North Bldg. lobby ILL

Contact: Mary Grady Staff: Mary Grady

# U.S. Equal Employment Opportunity Commission

Category: Law Library Sub: Federal

Address: 131 M. St. NE

Washington, DC 20507

Contact: Felicia Maynard Phone: (202) 663-4630

URL: felicia.maynard@eeoc.gov

Email:

Description: Hours are 9-5 pm.

Visitors by appointment. ILL: Call 202-663-4630.

# **U.S.** Department of State

Category: Law Library Sub: Federal

Address: 2201 C Street, NW, Room 3239

Washington, DC 20520

Contact: Patrica Bennett Phone: (202) 647-1099

URL: http://www.state.gov/m/a/ls/index.htm

Email: library@state.gov

Description: Hours of Operation 8:15 a.m. - 5:00 p.m.

Visitor Policy Restricted (We will allow visitors if we are

the sole source for the information.)

ILL Policy Loans permitted.

ILL Pickup Location 21st and C St., N.W. (Joggers

Entrance)

**ILL Contact Patricia Bennett** 

# U.S. Dept. of Health and Human Services, Office of the General Counsel Law Library

Category: Law Library Sub: Federal

Address: Room 4541, Cohen Building 330

Independence Ave. SW

Washington, DC 20201 U.S.A.

Contact: Susan Panasik Phone: (202) 619-0190

Email: susan.panasik@hhs.gov

Description: Hours of operation: Monday through Friday, 9:00 a.m.

to 5:30 p.m.

ILL Policy: Loan is conditional for each request. For

Reference and ILL, contact Dan Beam.

#### **Clifford Chance US LLP**

Category: Law Library Sub: Private Law Library

Address: 2001 K Street.

NW Washington, DC 20006

Contact: Stephen LaFalce

Phone: 912-5906

Email: stephen.lafalce@cliffordchance.com

Description: ILL Hours: 9:00-4:00 ILL phone - 202-912-5906 ILL

Pickup - Concourse Level Library is not open for visitors

# **Comptroller of the Currency**

Category: Law Library Sub: Federal

Address: 250 E St. S.W. MS 9-12

Washington, DC 20219

Contact: Sabrina Pacifici Phone: (202) 874-4722

Email: sabrina.pacifici@occ.treas.gov

Description: Office of the Comptroller of the Currency Library

# **Covington & Burling LLP**

Category: Law Library Sub: Private Law Library

Address: 1201 Pennsylvania Avenue, NW Lib 11 Washington, DC

20004 USA

Contact: Lawrence S. Guthrie II

Phone: (202) 662-6158 Email: lguthrie@cov.com

Description: Description: Hours: M-F; 9 AM- 5:30 PM;

Visitors: Special Arrangement; ILL Loan Policy: Loan Permitted; Prefer fax requests to (202)778-6658; Borrowing library must send an ALA form;

ILL Pickup Location: Level 1B;

Staff: John H. Harbison, Rhea L. Wilson, Jennifer Korpacz Pelaia, Carrie R. Ansell, Carolyn B. Dean, Abigail R. Falls, Jeannine E. Gelpi, Lawrence S. Guthrie II, Alan B. Johns, Emma L. Kelly, Susan Rafter, Jaime S. Rodriguez, Michael Malik Simmons, Arthur S. Windreich.

# D.C. Court of Appeals

Category: Law Library Sub: Federal

Address: 430 E Street, NW Rm 203

Washington, DC 20001

Contact: Letty A. Limbach

Phone: 879-2767

Email: Ilimbach@dcappeals.gov

Description:

# **U.S. Department of Justice**

Category: Law Library Sub: Federal

Address: 950 Pennsylvania Avenue, NW

Suite 5300/5400 (RFK Main Library)

Washington, DC 20530

Contact: Maggie Hansen Phone: (202) 514-3775

URL: <a href="http://www.usdoj.gov/jmd/ls">http://www.usdoj.gov/jmd/ls</a>
Email: <a href="mailto:AskDOJLibrary@usdoj.gov">AskDOJLibrary@usdoj.gov</a>

Description: Hours of Operation in downtown D.C.

Libraries: 9:00 a.m. - 5:30 p.m.

Libraries are located at:

RFK Main at 950 Pennsylvania Ave.,

1425 New York Ave.,

1100 L St.,

1331 Pennsylvania Ave.,

20 Mass. Ave., 450 5th St., 601 D. St., 555 4th St., and

800 North Capitol St. (all in N.W. D.C.).

Visitor Policy: Restricted (Upon request, on site research

may be allowed when materials are not available

elsewhere.)

ILL Policy: Loans permitted.

ILL Pickup location: RFK Visitor Center Entrance, Constitution Ave. between 9th & 10th, N.W.

ILL Contact: Eloise McDowell, (202) 514-3695.

# U.S. Court of Appeals for the Federal circuit

Category: Law Library Sub: Federal

Address: 717 Madison Place, NW Library, Room 218 Washington,

DC 20439

Contact: David J. Lockwood Phone: (202) 312-5502

Email: lockwoodd@cafc.uscourts.gov
Description: Hours: M-F 9:00 a.m. - 5:00 p.m.

Visitors: Restricted - call to request apointment

ILL Policy: Requests accepted from 10:00 a.m. - Noon

ILL Pickup: Library, Rm. 218 between

3:00 & 4:00 p.m.

Staff: David J. Lockwood, John D. Moore

FAX: 202-786-7015 Phone: 202-312-5500

Email: MooreJ@cafc.uscourts.gov

# U.S. Department of Homeland Security, Customs & Border Protection

Category: Law Library Sub: Federal

Address: 799 9th Street, NW Mint Annex, 10th Floor Washington,

DC 20229

Contact: Mary Ann Keeling Phone: (202) 325-0162

Email: maryann.keeling@dhs.gov

Description: Hours of Operation: 9 a.m. - 5 p.m. M-F;

Visitor Policy: By appointment only;

ILL Policy: Loans permitted;

ILL Pickup Location: From lobby call general number at

202-325-0130 :

ILL contact: Martha Terry at 202-325-0164;

For reference help: MaryAnn Keeling directly or general

number at 202-325-0130.

# D.C. Office of the Attorney General Law Library

Category: Law Library

Address: 441 4th Street, N.W.

Washington, D.C. 20001

Contact: Bonnie Morgan Phone: (202) 442-9894

URL: <a href="http://oag.dc.gov/occ/site/default.asp">http://oag.dc.gov/occ/site/default.asp</a>
Email: <a href="mailto:BONNIE.MORGAN@DC.GOV">BONNIE.MORGAN@DC.GOV</a>

Description: This library is for the use of the staff of the Attorney

General of the District of Columbia.

Items of possible interest to serious legal researchers may be the collections of older DC Registers, DC Regulations

and similar materials.

# **Davis Wright Tremaine LLP**

Category: Law Library Sub: Private Law Library

Address: 1919 Pennsylvania Avenue NW Suite 200 Washington,

DC 20006

Contact: Mark Aickelin Phone: (202) 973-4320

Email: markaickelin@dwt.com

Description: Hours of Operation: M-F 9:00 a. m. - 5:30 p.m Visitor

Policy: Special arrangement ILL Policy: Loan Permitted

ILL Pickup Location: Reception Desk ILL Contact: (202) 973-4320 or markaickelin@dwt.com

# **Dewey & LeBoeuf**

Category: Law Library Sub: Private Law Library

Address: 1101 New York Ave., NW

Washington, DC 20005

Contact:

Phone: (202) 346-8726

Email:

Description: Pick up /delivery: Lower Level mailroom.

Hours: 9:30 a.m. - 5:30 p.m.

# **Dickstein Shapiro LLP**

Category: Law Library Sub: Private Law Library

Address: 1825 Eye Street NW

Washington, DC 20006

Contact: Kim Perry

Phone: (202) 420-4999

Email: <u>perryk@dicksteinshapiro.com</u>

Description: Hours of Operation: 9:00 am - 5:00 pm

ILL Contact : Kim Perry Phone: 202-420-4999 Fax: 202-420-2201

Email: perryk@dicksteinshapiro.com

ILL Pick-up Location: 19th & Eye Loading Dock

Visitors: Advance Arrangements ALA form -- email fax or courier

# Sutherland, Asbill & Brennan LLP

Category: Law Library Sub: Private Law Library

Address: 1275 Pennsylvania Ave NW

Washington, DC 20004

Contact:

Phone: (202) 383-0450

URL: <a href="http://www.sutherland.com">http://www.sutherland.com</a>
Email: <a href="http://www.sutherland.com">WOENEWS@sutherland.com</a>

Description: ILL hours of operation are 9:00 a.m. to 5:30 p.m.

ILL phone checked at 10, 12 & 3pm

ILL pickup is at the guard's desk in the lobby.

# **Troutman Sanders LLP**

Category: Law Library Sub: Private Law Library

Address: 401 Ninth Street, NW Suite 1000

Washington, DC 20004

Contact: Emily Burton Phone: (202) 274-2876

Email:

Description: ILL accepted via telephone or e-mail.

Phone: (202) 274-2876

E-mail: dclibrary@troutmansanders.com

# Sullivan & Cromwell LLP

Category: Law Library Sub: Private Law Library

Address: 1701 Pennsylvania Avenue, NW Suite 800 Washington,

DC 20006

Contact: Denise J. Noller

Phone: 956-7538

Email: nollerd@sullcrom.com

Description: Hours: 9:00 a.m. - 5:00 p.m.

Visitors: Special Arrangement
ILL Policy: Loan permitted

ILL Pickup: 8th floor Service Dept. Staff: Denise Noller, Kimberly Kaseem

Fax: (202) 956-7098

Phone: (202) 956-7539 (ILL / K. Kaseem)

(202) 956-7539 (D.Noller) email: \*library.dc@sullcrom.com

Supreme Court of the United States

Category: Law Library Sub: Federal

Address: 1 First Street, NE

Washington, DC 20543

Contact: Judith Gaskell Phone: 479-3037

Email: jgaskell@supremecourt.gov

Description: "1. The Court's library is available for use by

appropriate personnel of this Court, members of the Bar of this Court, Members of Congress and their legal staffs,

and attorneys for the United States and for federal departments and agencies. ... 3. Library books may not be removed from the Court building, except by a Justice or a member of a Justice's staff. " *Rule 2 of Rules of the* 

Supreme Court of the United States.

# DLA Piper LLP (US)

Category: Law Library Sub: Private Law Library

Address: 500 8th Street NW Library

Washington, DC 20004 John Louis Leigh, Jr.

Contact: John Louis Leigh, Phone: (202) 799-4494

Email: <u>dc.librarian@dlapiper.com</u>

Description: Hours of Operation: 9:00-5:00 PM

Visitor Policy: By Special Arrangement only (Librarian

from requesting firm must call in advance)

ILL Policy: Loans permitted with ALA ILL form delivered

by either messenger, e-mail, or fax.

ILL Pickup Location: Lower Level Mailroom ILL Contact: John Louis Leigh, Jr. or Cecelia Weinheimer

Library Staff: Patricia Mitchell; May Guo; John Louis Leigh, Jr; Cecelia Weinheimer;

Rose Herald; Hiwot Tekot

#### **Executive Office of the President Law Library**

Category: Law Library Sub: Federal

Address: 1650 Pennsylvania Avenue NW

Washington, DC 20502

Contact: Lauren Sayer

Phone:

Email: <a href="mailto:lauren\_sayer@oa.eop.gov">lauren\_sayer@oa.eop.gov</a>

Description: Eisenhower Executive Office Building

1650 Pennsylvania Avenue, N.W.

Washington, DC 20502

#### Fairfax Public Law Library

Category: Law Library Sub: Academic

Address: Fairfax Public Law Library 4110 Chain Bridge Road Room

115

Fairfax, Va 22030 US

Contact: Thomas B. Pulver

Phone: (703) 246-2170

URL: <a href="http://www.fairfaxcounty/courts/lawlib">http://www.fairfaxcounty/courts/lawlib</a>
Email: <a href="mailto:thorough: 150%">http://www.fairfaxcounty/courts/lawlib</a>
Thomas.Pulver@fairfaxcounty.gov

Description: The Fairfax Public Law Library promotes education and justice by

providing all citizens with access to legal texts and information. Located in the Fairfax County Courthouse, the library serves the

public, judges, county officials and attorneys.

The workstations may be used to access online databases for legal materials such as Virginia case and statutory law, Fairfax County and City Codes, and numerous sample legal and litigation forms. Additionally, customers can electronically research all federal and state cases, codes, administrative materials and printed treatise updates. The Library's internet home page assists citizens researching Virginia law by hyperlinking them to legal information such as Virginia Courts published and unpublished decisions, Fairfax County Court information, Virginia Administrative

Code, Virginia Code and Virginia Acts.

All library services are free, expect for printing, copying and faxing costs. As a non-lending institution, there is no need for a library

card.

# Federal Election Commission Law Library

Category: Law Library Sub: Federal

Address: 999 E Street, NW Suite 801

Washington, DC 20463

Contact: Leta L. Holley
Phone: 694-1516
URL: www.fec.gov
Email: lholley@fec.gov

Description: The FEC Library has a small Administrative Law

collection with an ancillary Political Science collection centering on Campaign Finance of Federal Elections. It is a Selective Depository library open to the public by

appointment.

# **Squire Sanders & Dempsey**

Category: Law Library Sub: Private Law Library

Address: 1201 Pennsylvania Ave. NW

Washington, DC 20004

 Contact:
 Kris Roth

 Phone:
 202-626-6752

 URL:
 www.ssd.com

 Email:
 kroth@ssd.com

Description: Address: 1201 Pennsylvania Ave. NW Ste 500 Contact:

Kris Roth Phone: 202-626-6752

email: <a href="mailto:kroth@ssd.com">kroth@ssd.com</a>
Hours: 8:00am-5:00pm.

Visitors welcome by arrangement. ILL Hours: 8:30am-5:00pm. ILL Contact: Kris Roth ILL phone #: 202-626-6752 ILL Email: kroth@SSD.com. ILL Pick-up: 5th Floor Reception.

Fax: 202-626-6780

Staff:

Director of Information Resources - Scott Bailey; Senior Research Specialist - Kristin Humphreys;

Technical Services Assistant - Kris Roth

# Steptoe and Johnson LLP

Category: Law Library Sub: Private Law Library

Address: 1330 Connecticut Ave. NW

Washington, DC 20036

Phone: (202) 828-3620

Description: Hours of Operation: 9 a.m.- 5:30 p.m.

Visitor Policy: Special arrangement

ILL Policy: Loan permitted ILL Pickup Location: Main Lobby,

Mesenger Pickup Center

ILL Contact: Steven Shearer or

Connie Patriarca - (202) 828-3620

#### Sonnenschein Nath & Rosenthal LLP

Category: Law Library Sub: Private Law Library

Address: 1301 K Street, NW Suite 600 East

Washington, DC 20005 US

Contact: Ann Green Phone: (202) 408-6452

Email: agreen@sonnenschein.com

Description: Hours of Operation: 9:00 A.M. - 5:30 P.M. Visitation by

appointment only.

ILL Policy: Will lend current loose leaf volumes, ILL form (electronic or fax)- no hard copy required. Pickup location: 1301 K St, NW, Facilities, 1st floor West Tower, Street

level.

ILL Contact: Mary Kay Quirk, Reference Librarian at 202-408-6453 or Ann Green, Head Librarian at 202-408-6452. For Legislative requests, please contact Debra Atkins,

Policy Research Director at 202-408-6441.

# Spiegel & McDiarmid LLP

Category: Law Library Sub: Private Law Library

Address: 1333 New Hampshire Avenue, NW

Washington, DC 20036

Phone: ILL CONTACT: (202) 879-4054

Email: library@spiegelmcd.com

Description: Hours of Operation: 9am - 5:30 PM M-F

Visitor Policy: By Appointment Only

ILL Policy: Will Lend Reporters, looseleafs, single

issues, microforms, etc.

Legislative History may be borrowed by appointment

only.

ILL Pickup Location: Akin Gump Messenger Center -

Lobby

ILL Contact Phone: 202-879-4054

Alternative: 202-879-4055 Email: library@spiegelmcd.com

Other Notes: Please send form email or fax.

#### Federal Reserve Board Law Library

Category: Law Library Sub: Federal

Address: 20th St. & C Streets, NW Law Library

Washington, DC 20551

Contact: Richard McKinney

Phone: 452-3283

Email: <u>rick.mckinney@frb.gov</u>

Description: The Board's Law Library, which is a selective Federal

depository library open to the public, specializes in banking law and has an extensive tangible and electronic collection

on three different floors.

The Law Library entrance is located on first floor of the Eccles Building at 20th Street and Constitution Avenue.

N.W.

Inter-libray loan is permitted and the pickup and drop off point is at the Federal Reserve Board's Visitor Center on 20th Sttreet, N.W. between Constitution Avenue and C

Street.

Visitors to the Law Library must preregister with Library staff and include their name, Social Security number and date of birth, which will be sent the Board's Security unit. The Board's Research Library catalog, but not the Law Library's, is on OCLC, and that Library has a limited loan and

visitation policy.

# Foley & Lardner LLP

Category: Law Library Sub: Private Law Library

Address: 3000 K Street, NW Suite 500

Washington, DC 20007

Contact: Lena Sebakijje
Phone: (202) 945-6029
Email: <u>lsebakijje@foley.com</u>
Description: Hours: M-F 9AM-5PM

Loans Permitted

ILL Pickup: 3rd Floor, Mailroom

#### Freddie Mac

Category: Law Library

Address: 8200 Jones Branch Drive MS 211

McLean, VA 22102

Contact: Scott Bride Phone: (703) 903-2518

Email: scott\_bride@freddiemac.com

Description: E-mail requests to <a href="mailto:scott\_bride@freddiemac.com">scott\_bride@freddiemac.com</a>

Telephone: 703/903-2518 or 703/903-4503

# Fried, Frank, Harris, Shriver & Jacobson LLP

Category: Law Library Sub: Private Law Library

Address: 1001 Pennsylvania Avenue, NW Suite 800 Washington,

DC 20004-2505

Contact:

Phone: (202) 639-7105

Email:

Description: Hours: 9:30 a.m. - 5:00 p.m.

Visitors: Special Arrangement ILL Policy: Loan Permitted ILL Phone: (202) 639-7105

ILL Pickup: Mail Messenger Ctr, 8th Floor North

Staff: Leigh Beatson, Janet James, Thomas K. King, Sue Ann Orsini,

G. Diane Sandford

# Shulman Rogers Law Library

Category: Law Library Sub: Private Law Library

Address: 11921 Rockville Pike Suite 300

Rockville, MD 20852 USA

Contact: Belinda Cain
Phone: (301) 230-5200
Email: bcain@srgpe.com

Description: Address: 11921 Rockville Pike, Suite 300 Rockville,

Maryland 20852

Contact: Belinda Cain, Law Library Consultant Phone:

301 230-5200 E-mail bcain@srgpe.com

# Skadden, Arps, Slate, Meagher & Flom LLP

Category: Law Library Sub: Private Law Library

Address: 1440 New York Avenue, NW

Washington, DC 20005

Contact:

Phone: (202) 371-7761 Email: ill\_dc@skadden.com

Description: Hours of Operation: M-F 9:30 a.m. - 5:30 p.m. Visitors:

By Special Arrangement

ILL Policy: Loan Only to Firms with a Full-time Librarian ILL Pickup Location: Messenger Desk in Lobby Staff:

Monica Eisenberg, Margaret Heath,

Victoria Kahn

#### ShawnCoulson, LLP

Category: Law Library Sub: Private Law Library

Address: 1850 M Street, NW, Suite 280 Suite 280 Washington,

DC 20036-5804 USA

Contact: Douglas Evans
Phone: 202-331-7900 x211
URL: www.shawncoulson.com
devans@shawncoulson.com

Description: 1850 M St., NW, Ste. 280, Washington, DC 20036

Visitors Restricted:

ILL Permitted with ILL Form via messenger or e-mail;

call Doug Evans 202-331-7900 x211

# Shook, Hardy & Bacon, L.L.P.

Category: Law Library Sub: Private Law Library

Address: 1155 F Street, NW, Suite 200

Washington, DC 20004 - 1305

Contact: Mary Longchamp

Phone: (202) 783-8400 EXT. 47507 Email: <u>mlongchamp@shb.com</u>

Description: Shook, Hardy & Bacon L.L.P. is an international law firm

with a legacy spanning more than a century. Established in Kansas City in 1889, today the firm has grown to more than 1,507 employees worldwide, with 429 attorneys and 226 research analysts and paraprofessionals. The firm has nine offices strategically located in Geneva, Houston, Kansas City, London, Miami, Orange County, San Francisco,

Tampa, Florida, and Washington D.C.

# Fulbright & Jaworski LLP

Category: Law Library Sub: Private Law Library

Address: 801 Pennsylvania Avenue, NW Concourse Level

Washington, DC 20004

Contact: Jacqueline D. Vick

Phone: 662-4603

Email: jvick@fulbright.com

Description: Hours: 8:30 a.m - 6:00 p.m.,

Visitors: Special Arrangements,

ILL Policy: Loan contact 202-662-4603 or 202-662-4601,

email requests to <a href="mailto:jvick@fulbright.com">jvick@fulbright.com</a>

ILL Pickup: Office Services Concourse Level. Staff: Lillie Murphy - Librarian. Jacqueline Vick - Library Technical

Services Assistant

# George Mason University Law School Library

Category: Law Library Sub: Academic

Address: 3301 Fairfax Drive

Arlington, VA 22201 Christine Ciambella

Phone: (703) 993-8111

Contact:

URL: <a href="http://www.law.gmu.edu/library">http://www.law.gmu.edu/library</a>

Email: cciambel@gmu.edu

Description: Access: The George Mason Law Library is open to the

general public only for the purpose of conducting legal research and using the federal government depository

collection.

All visitors who are not currently enrolled at or employed

by George Mason University must sign in at the Circulation Desk and are required to present a current

government-issued photo identification card. Interlibrary Loan: We loan only to other academic institutions. Please make requests via OCLC.

# George Washington University Law School, Jacob Burns Law Library

Category: Law Library Sub: Academic

Address: 716 20th Street, NW BM01

Washington, DC 20052

Contact: Leslie A. Lee (202) 994-2385 Phone:

URL: http://www.law.gwu.edu/Library

Email: llee@law.gwu.edu

Description: In general, the library's hours are

Monday-Friday, 8:00 a.m.-11:45 p.m., and Saturday-Sunday, 9:00 a.m.-11:45 p.m.

Access to the library is reserved for members of the GW Law community and members of the Friends of the Law

Library Program.

ILL services are available for all academic and

government agency libraries.

All other entities must use the non-profit, fee-based, loan and document delivery service, Burns Dispatch.

# **Proskauer Rose**

Category: Law Library Sub: Private Law Library

Address: 1001 Pennsylvania Avenue, NW Suite 400 South

Washington, DC 20004-2533 US

Carla Evans Contact: Phone: 416-6823

Email: cevans@proskauer.com

Description:

# **Reed Smith LLP**

Category: Law Library Sub: Private Law Library

Address: 1301 K Street, NW Suite 1100, East Tower Washington,

DC 20005

Amy Denniston Contact: Phone: 414-9412

URL: http://www.reedsmith.com/ adenniston@reedsmith.com Email: Hours of Operation: 9-6 M-F Description:

ILL Contact: Rob Arnett 202-414-9450,

ILL Pickup 7th FI Office Services

Research Librarian: Amy Denniston 202-414-9412 Legislative Librarian: Julie Masal 202-414-9413 National

Library Manager: Lorraine DeSouza 202-414-9411

# Pillsbury Winthrop Shaw Pittman LLP

Category: Law Library Sub: Private Law Library

Address: 2300 N Street, NW

Washington, DC 20037

Contact: Eva-Marie Nye Phone: (202) 663-9280

URL: <a href="www.pillsburylaw.com">www.pillsburylaw.com</a>
Email: <a href="eva.nye@pillsburylaw.com">eva.nye@pillsburylaw.com</a>

Description: Hours of Operation: M-F 9:00 am - 4:30 pm

Visitor Policy: Special Arrangment

ILL Policy: Loan Permitted

ILL Pickup Location: Messenger Center - use rear entance in alley between 23rd and 24th St.'s NW ILL

Contact: Dannie Young (202) 663-9289

Library Staff: Vladimir Chechik, Teresa Ketterman,

Susan Mills, Eva-Marie Nye, Peter Vay,

Michael Welsh, Dannie Young,

# Porter Wright Morris & Arthur LLP

Category: Law Library Sub: Private Law Library

Address: 1919 Pennsylvania Ave. NW Suite 500 Washington, DC

20006

Contact: Robert Oszakiewski
Phone: (202) 778-3044
URL: www.porterwright.com

Email: roszakiewski@porterwright.com

Description: Hours 9-6

ILL policy: Loan permitted, form not necessary.

ILL pick-up receptionist desk . Library staff: Robert Oszakiewski

# **Georgetown University Law Library**

Category: Law Library Sub: Academic

Address: 111 G Street, NW

Washington, DC 20001

Contact: Jane Walsh Phone: 662-9199

Email: walsh@law.georgetown.edu

Description: Hours: M-F 8 am-Midnight; Sat. 9 am-10 pm;

Sun. 10 am-Midnight Visitors: Restricted

ILL policy: Loan permitted ILL pickup: Circulation Desk

Staff: Janice Anderson, Laura Bedard, Linda Davis, Jennifer Locke Davitt,

Catherine Dunn, Peggy Fry,
Kumar Jayasuriya, Sara Kelley,
Craig Lelansky, Clara Liao,
Anne Mar, Barbara Monroe,
Yasmin Morais, Thanh Nguyen,
Smita Parkhe, Marylin Raisch,
Sarah Rhodes, Sara Sampson,
Mabel Shaw, Roger Skalbeck,
Rachael Smith, Leslie Street,
Todd Veinie, Jane Walsh

Fax: (202) 662-9202 Phone: (202) 662-9152 ILL

(202) 662-9131 Williams Circulation Desk (202) 662-9140 Williams Reference Desk (202) 662-4194 Wolff Circulation Desk (202) 662-4195 Wolff Reference Desk

#### Gibson, Dunn & Crutcher LLP

Category: Law Library Sub: Private Law Library

Address: 1050 Connecticut Avenue, NW Suite 900 Washington,

DC 20036

Contact: Mari Ann Buckwalter Phone: (202) 955-8566

Email: <a href="mailto:mbuckwalter@gibsondunn.com">mbuckwalter@gibsondunn.com</a>
Description: ILL Phone: 202-955-8699

E-mail: Library - <a href="DC@gibsondunn.com">DC@gibsondunn.com</a>
Hours of Operation: 9:00 a.m. - 5:00 p.m.
Pickup Location: Third floor mailroom
Visitor Policy: By Special arrangement

ILL Policy: Loans permitted,

fax the ILL form 202-467-0539 Staff: Kevin Atkinson, Sheila Enright,

Mari Ann Buckwalter

# **Goodwin Procter LLP**

Category: Law Library Sub: Private Law Library

Address: Goodwin Procter LLP 901 New York Ave., NW

Washington, DC 20001 USA

Contact: David Cappy Phone: (202) 346-4268

Email: DCappy@goodwinprocter.com

Description: ILL Hours: Calls accepted 9:30 am to 5:00 pm:

e-mail anytime.

ILL Policy: Loan permitted.

ILL Pick up location: 7th Floor, Office Services

ILL Contact: 202-346-4268

Other: ILL form or Memo required. Can be e-mailed or

faxed.

Additional Staff: Laura Dickson, Valorie Lee,

Judith Leon, Heather Parks

# Pension Benefit Guaranty Corporation Library

Category: Law Library Sub: Federal

Address: 1200 K Street, N.W. Corporate Library, Suite 360

Washington, D.C., DC 20005 USA

Contact: Judith Weiss

Phone: 202-326-4000 x. 3091 Email: weiss.judith@pbgc.gov

Description: Corporate Library, Suite 360 1200 K Street, N.W.

Washington, D.C. 20005-4026 Library Fax: 202-326-4011

Library email: <u>Librarystaff2@pbgc.gov</u> Judith M. Weiss, Library Manager,

(202) 326-4000 ext. 3091

Ann Wakefield, Reference Librarian, ext. 3550

ILL Contact: Eva Salvetti ext. 3242 or Lynn Artabane ext. 6061

ILL Pick up is loading dock behind building. Visitors by

appointment only and with photo ID.

# Pepper Hamilton LLP

Category: Law Library Sub: Private Law Library

Address: 600 14th Street, N.W., Suite 500

Washington, DC 20005

Contact:

Phone: (202) 220-1530

Email:

Description: Hours of Operation: M-F 9:00-5:00

Visitor Policy: Special Arrangement

ILL Policy: Loan Permitted

ILL Pickup Location: 6th Floor Office Services Staff:

Margaret Bartlett, Ashley Sharpe ILL Contact: (202) 220-1530 (202) 220-1528

Fax: (202) 220-1665

# **Patton Boggs LLP**

Category: Law Library Sub: Private Law Library

Address: 2550 M Street, NW Suite 800

Washington, DC 20037

Contact: Marla Hirth Phone: (202)457-6089

URL: <a href="www.pattonboggs.com">www.pattonboggs.com</a>
Email: <a href="mailto:mhirth@pattonboggs.com">mhirth@pattonboggs.com</a>

Description: Staff: Marla Hirth, Kevin McCall, Stephanie Paup,

George Raad, Frances Seay FAX: (202)457-6315

Phone: (202)457-6089 ILL (202)457-6008 Ref

# Paul Hastings Janofsky & Walker LLP

Category: Law Library Sub: Private Law Library

Address: 875 15th Street, NW C003

Washington, DC 20005

Contact: William Grady Phone: (202) 551-1258

URL: <a href="http://www.paulhastings.com">http://www.paulhastings.com</a>
Email: <a href="mailto:williamgrady@paulhastings.com">williamgrady@paulhastings.com</a>

Description: Address: 875 15th St., NW Washington, DC 20005

Phone: (202)551-1259

Hours of Operation: M-F 9:00-5:30 Visitor Policy: Special Arrangement

ILL Policy: Loan Permitted

Pickup Location: Mailroom, Concourse Level ILL Contact: Roselyn Rova (202) 551-1259 Library Staff: William Grady, Roselyn Rova.

# **Greenberg Traurig LLP**

Category: Law Library Sub: Private Law Library

Address: 2101 L Street, NW Suite 1000

Washington, DC 20037

Contact: Thomas Hay
Phone: 533-2395
Email: havt@otlaw.com

Description: Hours of Operation: M-F 9:00am-5:30pm

Visitor Policy: By appointment

ILL Policy: Will loan to firms in LLSDC directory; You

may email ILL forms

ILL Contact: Camilla Pessima: (202) 530-8595

pessimac@gtlaw.com

Alternate ILL Contact: Thomas Hay:

(202)533-2395

hayt@gtlaw.com

ILL Pickup location: 8th Floor Office Services

# **Groom Law Group, Chartered**

Category: Law Library Sub: Private Law Library

Address: 1701 Pennsylvania Ave NW Suite 1200 Washington, DC

20006 USA

 Contact:
 Cameron Gowan

 Phone:
 (202) 861-6654

 URL:
 www.groom.com

 Email:
 cgowan@groom.com

Description: Specializing in Employee Benefits and Tax

# Hogan & Hartson LLP, McLean, VA

Category: Law Library Sub: Private Law Library

Address: Park Place II 7930 Jones Branch Drive

McLean, VA 22102-3302 US

Contact: David Smith
Phone: (703) 610-6235
Email: dssmith@hhlaw.com
Description: Web site: www.hhlaw.com

Description: Hours of Operation: 9:00 AM-5:00 PM

Monday-Friday.

Visitor Policy: By appointment only.

ILL Policy: Loans to firms with librarians on staff. ILL

Pickup Location: 9th Floor Mailroom.

Note: Requests must be accompanied by an ALA ILL form,

which may be sent by fax, e-mail, or courier.

# Hogan & Hartson LLP, Washington, DC

Category: Law Library Sub: Private Law Library

Address: Columbia Square, 555 Thirteenth Street, NW

Washington, DC 20004

Phone: (202) 637-8710

Description: Web site: www.hhlaw.com

Description: Hours of Operation: 9:00 AM-5:00 PM

Monday-Friday.

Visitor Policy: By appointment only.

ILL Policy: Loans to firms with librarians on staff. ILL

Pickup: Messenger Center (Loading Dock).

ILL Contact: Gwendolyn Vinson, 202-637-8710, fax 202-637-5910, e-mail gmvinson@hhlaw.com

Note: Requests must be accompanied by an ALA ILL form, which may be sent by fax, e-mail, or

courier. IRC Staff:

Austin Doherty (Chief Knowledge Officer), Elizabeth Sutton (Reference Assistant), Connie See (Legislative Specialist).

# Nossaman LLP / O'Connor & Hannan

Category: Law Library Sub: Private Law Library

Address: 1666 K Street, NW Suite 500

Washington, DC 20006

Contact: Jane Towell
Phone: (202) 778-2133
URL: www.nossaman.com
Email: itowell@nossaman.com

Description: Hours of Operations: M-F 9:00 am - 5:30 pm; Visitor

Policy: By arrangement; ILL Policy: Loan permitted;

ILL Pickup Location: 5th Floor Reception; ILL Contact: Jane Towell, 202-778-2133;

Library Staff: Jane Towell

# O'Melveny & Myers LLP

Category: Law Library Sub: Private Law Library

Address: 1625 Eye Street, NW

Washington, DC 20006-4001

Contact: Penny Pendergrass

Phone:

URL: <a href="http://www.omm.com">http://www.omm.com</a>
Email: <a href="ppendergrass@omm.com">ppendergrass@omm.com</a>

Description: Hours of Operation: Mon. - Friday, 9:00 a.m. to 5:30 p.m.

Visitor Policy: Special Arrangement

ILL Policy: Loan Permitted

ILL Pickup Location: Lobby Level, Office Services Staff:

Darrell Brown, Martha Cocker,

Debbie Fisher, Jana Frankel, Penny Pendergrass Fax:

(202) 383-5414

Phone: (202) 383-5381 ILL, Darrell Brown

(202) 383-5311 Manager, Debbie Fisher (202) 383-5347 Reference, Martha Cocker

# Nelson Mullins Riley & Scarborough

Category: Law Library Sub: Private Law Library

Address: 101 Constitution Avenue Suite 900

Washington, DC 20001

Contact: Mary Jane Slipsky

Phone: 712-2800

Email: <a href="maryjane.slipsky@nelsonmullins.com">maryjane.slipsky@nelsonmullins.com</a>

Description: Librarian - Mary Jane Slipsky 919-877-3858

works from NC office.

# **Nixon Peabody LLP**

Category: Law Library Sub: Private Law Library

Address: 401 9th St NW Suite 900

Washington, DC 20004

Contact: Debbie Allen Phone: (202) 585-8186

URL: http://www.nixonpeabody.com/

Email: dlallen@nixonpeabody.com

Description: For ILL information, please contact: Debbie Allen

# **Holland & Knight LLP**

Category: Law Library Sub: Private Law Library

Address: 2099 Pennsylvania Avenue, N.W.

Washington, DC 20006

Contact: Phone: Email:

Description: Closed to ILL as of 02/18/2009.

# **Howrey LLP**

Category: Law Library Sub: Private Law Library

Address: 1299 Pennsylvania Ave. NW Library

Washington, DC 20004

Contact:

Phone: (202) 383-7146 (REF)

URL: http://www.howrey.com/home.aspx

Email: dc-library@howrey.com

Description: Hours of Operation: 9:00 AM to 5:00 PM.

Visitor policy: By appointment only. ILL Pickup Location: Loading dock.

Headquartered in Washington, D.C. Howrey LLP

specializes in Antitrust, Intellectual Property and complex

Commercial Litigation and Arbitration law.

# **Hughes Hubbard & Reed LLP**

Category: Law Library Sub: Private Law Library

Address: 1775 I Street, NW 6th Floor

Washington, DC 20006-2401

Contact: Tina Ramoy Phone: 721-4775

URL: <a href="http://www.hugheshubbard.com">http://www.hugheshubbard.com</a>
Email: <a href="mailto:ramoy@hugheshubbard.com">ramoy@hugheshubbard.com</a>
Description: Hours of Operation: M-F 9:30-5pm

Visitor Policy: Upon request

ILL Policy: The ILL form can be emailed, faxed or sent with the courier. We lend to law firms in the LLSDC Directory. Firms not in the directory must have a full-time librarian on

staff in order to borrow.

ILL Pickup Location: 5th Floor Mailroom ILL Contact: Tina Ramoy, 202.721.4775

Library Staff: Tina Ramoy, Director of DC Office Library

#### **Information Services Office**

Category: Law Library Sub: Federal

Address: Federal Judicial Center One Columbus Circle NE

Washington, DC 20002 US

Contact: Roger Karr
Phone: (202) 502-4238
URL: www.fjc.gov
Email: rkarr@fjc.gov

Description: Hours: M-F, 9:00 am - 5:30 pm

Visitors: by special arrangement ILL Policy: Loan Permitted

ILL Pickup: Commercial Messengers - F St Entrance

ILL Contact: Rozzie Bell, 202-502-4236

Phone: 202-502-4153 for Reference or General

Inquiries.

# McKenna Long & Aldridge LLP

Category: Law Library Sub: Private Law Library

Address: 1900 K Street, NW Lower Lobby

Washington, DC 20006

Contact: Kate Martin Phone: 496-7752

Email: kmartin@mckennalong.com

Description: Hours of operation: M-F 9:00-5:30 PM;

Visitors: By special arrangement; ILL Policy: Loan permitted;

ILL Pickup: Lower Level Office Services;

ILL Contact: 202 496-7791;

Staff: Robin Cooke, Martha Klein, Doug Malerba, Kate

Martin, Debbie Vergara; Fax: 202-496-7756; Phone: 202-496-7579.

# **Morrison and Foerster**

Category: Law Library Sub: Private Law Library

Address: 2000 Pennsylvania Avenue, NW

Washington, DC 20006-1888

Contact: Gina Clair Phone: 887-1588

Email: gclair@mofo.com

Description: Hours of Operation: 9:00 a.m. - 5:00 p.m.

Visitors: Special Arrangement

ILL Policy: Loan Only to Firms With Full-Time Librarian

ILL Pickup: 3rd Floor

Staff: Gina Clair, Mark Walters, Yumiko Blackwell

# McDermott Will & Emery LLP

Category: Law Library Sub: Private Law Library

Address: 600 13th Street, NW

Washington, DC 20005

Eric Adams Contact: (202) 756-8329 Phone: Email: eadams@mwe.com

Description: Hours of Operation: 8:30 am to 5:00 pm.

ILL policy: Submit ALA form by messenger delivery.

Pickup on Concourse Level Office Services. ILL contact: Eric Adams Head Librarian:

John Hoffman

Other Staff: Roberta Peel, Felicia Miller, and

Chris Ferenschak

#### McGuireWoods LLP

Category: Law Library Sub: Private Law Library

Address: 1050 Connecticut Avenue, NW Suite 1200 Washington,

DC 20036

Cynthia L. Smith Contact: Phone: (202) 828-2820

Email: clsmith@mcquirewoods.com Hours: M-F 9:00am - 5:00 pm Description:

Visit by Appointment

Loans Permitted

Pick up at 12th Floor Mailroom ILL contact: Cindy Smith Phone: 202-828-2820 Fax: 202-857-1737

# Jackson & Campbell, P.C.

Category: Law Library Sub: Private Law Library

Address: 1120 20th Street, NW 300 South Tower Washington, DC

20036-3437

Domingo Gonzales Contact: (202) 457-5480 Phone: URL: www.iackscamp.com Email: dgonzales@jackscamp.com

Description: Hours of Operation: 9:00 a.m. - 4:00 p.m.

Visitor Policy : Appointment Only

ILL Policy: Will lend to LLSDC members only ILL Pickup Location : Lower Level Mailroom

ILL Contact: Domingo Gonzales

#### Jenner & Block LLP

Category: Law Library Sub: Private Law Library

Address: 1099 New York Avenue Suite 900

Washington, DC 20001

Stephen Mellin Contact: (202) 639-6012 Phone: Email: smellin@jenner.com

URL: http://www.jenner.com Description:

Hours of Operation: M-F 9:00 a.m. - 5:30 p.m. Visitor

Policy: Call in advance for appointment

ILL Policy: We lend to all libraries with a full-time

librarian on staff. No ILL form is required. ILL Pickup Location: 6th Floor Mailroom

ILL Contact: 202-639-6872 or tpeavler@jenner.com Library Staff: Stephen Mellin-Information Services

Manager - DC Office.

Tricia Peavler - Reference Librarian, George Walser - Library Assistant

#### Jones Day

Category: Law Library Sub: Private Law Library

Address: 51 Louisiana Ave. NW

Washington, DC 20001

Contact: Jill Long

(202) 879-3953 Phone: Email:

ilong@ionesdav.com

Description: Interlibrary loan hours: 8:00 - 4:30.

Loans made to firms with full-time librarian only. Requests accepted by email <a href="mailto:ilong@jonesday.com">ilong@jonesday.com</a>

or by voicemail (202-879-3953).

Loans permitted with ALA form delivered by messenger

or by email.

Pick-up location: 311 First St. NW.

#### Jordan Coyne & Savits, LLP

Category: Law Library Sub: Private Law Library

1100 Connecticut Avenue, NW Suite 600 Washington, DC Address:

20036

Barbara R. Bui Contact:

Phone:

Email: b.bui@iocs-law.com

Description: Hours: 9:00 - 4:00 by appointment only.

ILL Contact: Barbara Bui at b.bui@jocs-law.com

# Legislative History Office, Tax Division (U.S. Dept. of Justice)

Category: Law Library Sub: Federal

Address: US Dept of Justice, Tax Division,

Legislative History Office

555 4th Street, NW Room 7609

Washington, DC 20001

Ellen Sweet Contact: Phone: (202) 307-0957

Ellen.A.Sweet@usdoj.gov Email:

Description: Hours of Operation: 8:00 - 4:30 PM

Visitor Policy: restricted. Call (202) 307-0957 for access.

ILL Policy: restricted ILL Contact: Ellen Sweet Library Staff: Ellen Sweet

# Manatt, Phelps & Phillips

Category: Law Library Sub: Private Law Library

Address: 700 12th St. NW

Washington, DC 20005

Contact: Gloria Miccioli Phone: (202) 585-6680

Email: amiccioli@manatt.com

Description: Suite 1100 700 12th St. NW Washington, DC 20005

> Hours: 9:00 a.m. - 6:00 p.m. Visitors: Special arrangement

ILL Policy: Loan permitted with ILL form ILL Pickup: Office Services, 11th floor ILL Contact: Patrick Eugene, 202 585-6681,

peugene@manatt.com

Library Staff: Gloria Miccioli (Library Manager), Patrick

Eugene(Library Assistant)

#### **Latham & Watkins LLP**

Category: Law Library Sub: Private Law Library

Address: 555 Eleventh Street, N.W. Suite 1000 Washington, DC

20004

Contact: Richard Ramponi
Phone: (202) 637-2387
Email: wdc.library@lw.com
Description: Hours: 8am-6pm:

Pick up Location: 10th Floor Mailroom;

No ALA form required

# LECG, LLC

Category: Law Library Sub: Private Law Library

Address: 1725 Eye Street, NW Suite 800

Washington, DC 20006 USA

Contact: Susan Press Phone: (202) 973-0529

Email: spress@lecg.com
Description: Hours: M - F 8 a.m. - 5 p.m.

Visitors: Special Arrangement ILL Policy: Loan permitted ILL Pickup: 8th Floor Reception

Staff: Susan G. Press

Collection contains economics, IP, valuation and

damages reference materials.

#### Jorden Burt LLP

Category: Law Library Sub: Private Law Library

Address: 1025 Thomas Jefferson Street, NW Suite 400 East

Washington, DC 20007

Contact: Nicole Warren
Phone: (202) 965-8178
Email: ncw@iordenusa.com

Description: Hours of Operation: 9:30 a.m - 6:00 p.m.

Visitors: Special Arrangement

ILL Policy: Loan Only to Firms With Full-Time Librarian

ILL Phone: (202) 965-8178 ILL Pickup: Reception Desk

# K&L Gates

Category: Law Library Sub: Private Law Library

Address: 1601 K Street, NW 2nd Floor

Washington, DC 20006 USA

Contact: Walker Chaffin Phone: (202) 778-9162

Email: walker.chaffin@klgates.com

Description: 1601 K Street, NW Washington, DC 20006

ILL Line - 202-778-9165 Main Line - 202-778-9160

Hours of Operation: M-F 9:00a.m. - 5:30 p.m. Visitors: By

Special Arrangement

ILL Policy: Loan Only to Firms with a Full-time Librarian ILL Pickup Location: Messenger Desk on L3 Level.

Staff: Gretchen Asmuth, Justin Resti, Jason Harrington, Deborah Robinson

# Keller and Heckman LLP

Category: Law Library Sub: Private Law Library

Address: 1001 G Street NW Suite 500

Washington, DC 20001

Contact: Abigail Ross
Phone: (202) 434-4601
URL: www.khlaw.com

Email: KHLibrary@khlaw.com
Description: ILL Phone: 202-434-4601

Fax Phone: 202-434-4646 Hours: 9:00 A.M.-5:00 P.M.

ILL Policy: Will lend current loose-leaf volumes. Will NOT

lend single issues.

Will NOT lend bound/transfer volumes.

Open access to all institutions.

# Kelley Drye

Category: Law Library Sub: Private Law Library

Address: 3050 K Street, NW Suite 300

Washington, DC 20007

Contact: Pauline Apling Phone: 342-8613

Email: papling@kelleydrye.com
Description: Hours of Operation 8:00-5:00

Visitor information: Call library

ILL Policy: Call or e-mail request. E-mail or fax ILL form.

ILL Pickup: 3rd floor office services ILL contact: Pauline Apling or David Reith Library Staff: Ann Sloane, David Reith,

Pauline Apling

Email addresses: papling@kelleydrye.com dreith@kelleydrye.com asloane@kelleydrye.com

ILL Phone numbers: 202-342-8613 or 202-342-8424

Kellogg, Huber, Hansen, Todd, Evans & Figel P.L.L.C.

Category: Law Library Sub: Private Law Library

Address: 1615 M St., NW Suite 400

Washington, DC 20036

Contact: Tara Grim Phone: (202) 367-7770

URL: <a href="http://www.khhte.com/">http://www.khhte.com/</a>
Email: <a href="mailto:tgrim@khhte.com/">tgrim@khhte.com/</a>
Description: Hours: 8 AM-4 PM

Visitors: By special arrangement ILL Pickup Location: 3rd Floor Mailroom

ILL Contact: Tara Grim

# Kirkland & Ellis LLP

Category: Law Library Sub: Private Law Library

Address: 655 15th Street, NW Suite 1200

Washington, DC 20005

Contact: Jennifer Dismukes Phone: (202) 879-5110

Email: <u>idismukes@kirkland.com</u>

Description: Hours: 9 AM-5:30 PM

Visitors: By special arrangement

ILL Pickup Location: 7th Floor Mailroom

ILL Contact: Jennifer Dismukes